

# PRACTICE TEST 1

Test 1

## PAPER 1 READING COMPREHENSION (1 hour)

### SECTION A

In this section you must choose the word or phrase which best completes each sentence. On your answer sheet, indicate the letter A, B, C or D against the number of each item 1 to 25 for the word or phrase you choose.

- 1 David always ..... over to my house after he had done his homework.  
A came B went C gone D passed
  - 2 If you want to have a pet you must be ready to look ..... it for several years.  
A at B for C over D after
  - 3 I am ..... to come to the meeting on Monday evening; please apologize for my absence.  
A capable B excused C unable D disliked
  - 4 My younger sister is very ..... and so she loves going out but I am much quieter and prefer to stay at home.  
A enjoyable B funny C pleasing D lively
  - 5 There was nothing to ..... him with the burglary until the police found a gold ring in his car.  
A link B fix C place D join
  - 6 We have arranged special insurance to cover medical ..... in the event of an accident.  
A prices B expenses C accounts D money
  - 7 At the hospital I was told that ..... I gave up smoking immediately my illness would get much worse.  
A except B until C without D unless
  - 8 The ..... were told to fasten their seat belts as the plane began its descent.  
A customers B riders C flyers D passengers
  - 9 All Mike's friends felt sorry ..... him when he had to give up playing football.  
A with B for C about D at
  - 10 How ..... you manage to get here so quickly?  
A used B had C did D have
- 11 Ever ..... he was in junior school Nicholas has wanted to become a doctor.  
A after B always C next D since
  - 12 The bank manager ..... me to open a deposit account as soon as possible.  
A warned B advised C suggested D approved
  - 13 It will ..... rain later so we should go and have our picnic now.  
A preferably B probably C likely D usually
  - 14 I'm afraid that we don't have any ..... sizes in stock, madam.  
A higher B larger C greater D taller
  - 15 They have ..... the old castle and it is now a luxury hotel.  
A transformed B undone C remade D constructed
  - 16 ..... each school year all the children were given copies of the school rules.  
A At first B Immediately C At the beginning of D To start with
  - 17 I ..... seeing John tomorrow so I will give him your message.  
A shall be B may be C would be D could be
  - 18 I can ..... with most things but I cannot stand noisy children.  
A put aside B put on C put up D put off
  - 19 Clearing the weeds from the churchyard was a much harder ..... than the children had imagined it would be.  
A deed B task C service D work
  - 20 Is there ..... bread for all the sandwiches we have to make?  
A correct B enough C plenty D equal
  - 21 There was nothing ..... to eat in the refrigerator or in the cupboard.  
A at last B at least C at once D at all
  - 22 Could you please ..... exactly what you saw?  
A inform B point C advise D describe
  - 23 Last summer was so hot that the ..... in the wood actually dried up.  
A pond B bath C bowl D flood
  - 24 The new secretary in the sales department is a fast typist but her letters are full of spelling .....  
A wrongs B faults C tricks D mistakes
  - 25 Membership of the club, ..... costs £10.00 a year, is only open to people over the age of 60.  
A what B which C that D this

**PAPER 3 ENGLISH IN USE (1 hour 30 minutes)**

**Part 1**

For questions 1–15, read the article below and then decide which word on page 17 best fits each space. Put the letter you choose for each question in the correct box on your answer sheet. The exercise begins with an example (0).

Example:

0	B		
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**SECRETARIES**

What's in a name? In the case of the secretary, it can be something rather surprising. The dictionary calls a secretary 'anyone who (0) ... correspondence, keeps records and does clerical work for others'. But while this particular job (1) ... looks a bit (2) ... the word's original meaning is a hundred times more exotic and perhaps more (3) ... The word itself has been with us since the 14th century and comes from the medieval Latin word *secretarius* meaning 'something hidden'. Secretaries started out as those members of staff with knowledge hidden from others, the silent ones mysteriously (4) ... the secret machinery of organisations.

A few years ago 'something hidden' probably meant (5) ... out of sight, tucked away with all the other secretaries and typists. A good secretary was an unremarkable one, efficiently (6) ... orders, and then returning mouse-like to his or her station behind the typewriter, but, with the (7) ... of new technology, the job (8) ... upgraded itself and the role has changed to one closer to the original meaning. The skills required are more (9) ... and more technical. Companies are (10) ... that secretarial staff should already be (11) ... trained in, or at least familiar with, a (12) ... of word processing packages. In addition to this they need the management skills to take on some administration, some personnel work and some research. The professionals in the (13) ... business see all these developments as (14) ... the jobs which secretaries are being asked to do. It may also encourage a dramatic (15) ... in office practice. In the past it was usual to regard the secretary as almost dehumanised, to be seen and not heard.

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|--------------------|-----------------|---------------|------------------|
| 0 A orders         | B handles       | C runs        | D controls       |
| 1 A explanation    | B detail        | C definition  | D characteristic |
| 2 A elderly        | B unfashionable | C outdated    | D aged           |
| 3 A characteristic | B related       | C likely      | D appropriate    |
| 4 A operating      | B pushing       | C vibrating   | D effecting      |
| 5 A kept           | B covered       | C packed      | D held           |
| 6 A satisfying     | B obeying       | C completing  | D minding        |
| 7 A advent         | B approach      | C entrance    | D opening        |
| 8 A truly          | B validly       | C correctly   | D effectively    |
| 9 A thorough       | B demanding     | C severe      | D critical       |
| 10 A insisting     | B ordering      | C claiming    | D pressing       |
| 11 A considerably  | B highly        | C vastly      | D supremely      |
| 12 A group         | B collection    | C cluster     | D range          |
| 13 A appointment   | B hiring        | C recruitment | D engagement     |
| 14 A improving     | B intensifying  | C advancing   | D heightening    |
| 15 A turn          | B change        | C switch      | D swing          |