

## WRITING

## UNIT 1 Correcting mistakes (1) p103

Finding and correcting language mistakes in an informal letter

Formal and informal language

## CORRECTION SYMBOLS

Symbol	Meaning	Example error
<i>S<sub>pr.</sub></i>	A spelling error	The <u>answer</u> is obvious
<b>WO</b>	A mistake in word order	I like very much it.
<i>Gr</i>	A grammar mistake	I am going to buy some furniture.
<b>T</b>	Wrong verb tense	I have seen him yesterday.
<b>C</b>	Concord mistake (e.g. the subject and verb agreement)	People <u>is</u> angry.
<b>A +</b>	Something has been left out.	He told <b>A</b> that he was sorry.
<b>WW</b>	Wrong word	I am interested <u>on</u> jazz music.
<b>{ }</b>	Something is not necessary.	He was not {too} strong enough.
<b>?M</b>	The meaning is unclear.	That is a very excited photograph.
<b>P</b>	A punctuation mistake.	Do you like London.
<b>F/I</b>	Too formal or informal.	Hi Mr Franklin. Thank you for your letter...

*Prep. Preposition*  
*WC word class*

*I'm good in football.*  
*It's a nature thing.*

FIGURE 5: Correction symbols

In order for students to benefit from the use of symbols such as these, they need to be trained

## REFERENCE

Tapescripts p120

Grammar Reference p134

Pairwork activities p151

Irregular verbs p157

Verb patterns p158

Phonetic symbols p159

## Writing

## UNIT 1 p13

## CORRECTING MISTAKES (1)

1 It is important to try to correct your own mistakes when you write. Look at the letter that a student has written to her friend. Her teacher has used symbols to show her the kind of mistakes she has made. Read the letter and correct the mistakes.

<b>T</b> Tense	<b>WW</b> Wrong word
<b>Prep</b> Preposition	<b>P</b> Punctuation
<b>Gr</b> Grammar	<b>Sp</b> Spelling
<b>WO</b> Word order	<b>A</b> Word missing

23, St. Mary's Road,  
Dublin 4, Ireland  
Tuesday, 10 May

Dear Stephanie

How are you? I'm very well. I came <sup>Prep</sup> in Dublin two weeks ago <sup>Gr</sup> for to study at a language school. I want <sup>P</sup> learn english because <sup>Gr</sup> is a very important language. I'm <sup>Gr</sup> stay with <sup>Gr</sup> a Irish family. They've got two <sup>Gr</sup> son and a daughter. Mr Kendall <sup>Gr</sup> is teacher and Mrs Kendall <sup>Gr</sup> work in a hospital. The Irish <sup>Gr</sup> is very kind, but they speak very quickly!

I study in the morning. My teachers <sup>P</sup> name is Ann. She <sup>WW</sup> said me that my English is OK, but I <sup>WW</sup> do a lot of mistakes. Ann <sup>Gr</sup> don't give us too much homework, so in the afternoons I <sup>WO</sup> go always sightseeing. Dublin is much <sup>Gr</sup> more big than my town. I like <sup>WO</sup> very much painting and I'm very interesting <sup>Gr</sup> for modern art, so I visit galleries and museums. I've met a girl named Martina. She <sup>T</sup> came from Spain and <sup>Gr</sup> go to Trinity College. Last night we <sup>T</sup> go to the cinema, but the film wasn't very <sup>Sp</sup> exiting.

<sup>WW</sup> Do you like to visit me? Why don't you come for a weekend?

I'd love to see you.

Write to me soon.

Love, Kati

2 Answer the questions.

- 1 Where is Kati? Where is she staying?
- 2 Why is she there?
- 3 What does she do each day?
- 4 What does she do in her free time?
- 5 Who has she met?

3 Imagine that you are a student in another town. Answer the questions in exercise 2 about you.

4 Write a similar letter to a friend back in your country. Write 150–200 words.